



# RENTAL APPLICATION

## EACH ADULT APPLICANT MUST COMPLETE SEPARATE APPLICATION

PLEASE PRINT. All information must be completed. The decision to sell to you will depend on the accuracy and detail of your information, credit history and references. Only clean responsible people willing to pay their bills on time need apply.

Address of property: \_\_\_\_\_

How did you find out about us? Sign  Craigslist  Other Website  Other  Date of desired occupancy: \_\_\_\_\_

### PERSONAL INFORMATION:

Full Name \_\_\_\_\_ Email Address \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_

Social Security Number \_\_\_\_-\_\_\_\_-\_\_\_\_ Driver's License # \_\_\_\_\_ State: \_\_\_\_ Date of Birth: \_\_\_\_\_

Present Address \_\_\_\_\_ City \_\_\_\_\_ St: \_\_\_\_ Zip: \_\_\_\_\_

How long lived there? \_\_\_\_\_ If renting, apartment name/location \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Landlord's name \_\_\_\_\_ Why are you leaving? \_\_\_\_\_ Current Payment: \$\_\_\_\_\_/mo.

Previous Address \_\_\_\_\_ City \_\_\_\_\_ St: \_\_\_\_ Zip: \_\_\_\_\_

How long lived there? \_\_\_\_\_ If renting, apartment name/location \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Landlord's name \_\_\_\_\_ Why did you leave? \_\_\_\_\_ Current Payment: \$\_\_\_\_\_/mo.

### EMPLOYERS:

Current Employer: \_\_\_\_\_ Position: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ How long? \_\_\_\_\_

Address \_\_\_\_\_ Gross income before deductions: \$\_\_\_\_\_/month

Past Employer #1: \_\_\_\_\_ Position: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ How long? \_\_\_\_\_

Address \_\_\_\_\_ Gross income before deductions: \$\_\_\_\_\_/month

Past Employer #2: \_\_\_\_\_ Position: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ How long? \_\_\_\_\_

Address \_\_\_\_\_ Gross income before deductions: \$\_\_\_\_\_/month

### PERSONAL REFERENCES: List two persons other than relatives that we may contact to verify character.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St: \_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St: \_\_\_\_ Zip: \_\_\_\_\_

### EMERGENCY: In case of emergency, who should we contact? List 2 persons other than spouse/roommate.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St: \_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St: \_\_\_\_ Zip: \_\_\_\_\_

**BACKGROUND INFORMATION:**

Have you ever been evicted or asked to move? Yes  No  Have you ever had a repossession? Yes  No  If yes, reason \_\_\_\_\_.  
Have you ever had a foreclosure? Yes  No  If yes, date \_\_\_\_\_ reason \_\_\_\_\_.  
Do you have any unpaid student loans? Yes  No  (If yes, how much is the total balance? \$ \_\_\_\_\_ Monthly Payment: \$ \_\_\_\_\_  
Is your paycheck currently being garnished? Yes  No  If yes, how much? \$ \_\_\_\_\_/mo. and reason \_\_\_\_\_.  
Have you ever filed bankruptcy? Yes  No  If yes, Chapter 7  Chapter 13  Has the bankruptcy been discharged? Yes  No  When? \_\_\_\_\_  
Have you ever been convicted of a crime, other than a traffic violation? Yes  No  If yes, reason \_\_\_\_\_.

**CREDIT INFORMATION: This can include store credit cards, rental stores, car loans, small loans, etc.**

Bank \_\_\_\_\_ Branch \_\_\_\_\_ Acct #( s) \_\_\_\_\_ Checking  Savings  Loan   
City \_\_\_\_\_ State \_\_\_\_\_ Approx. Balance \$ \_\_\_\_\_ How Long? \_\_\_\_\_  
Other Active Credit Ref: \_\_\_\_\_ Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_  
Type of Account \_\_\_\_\_ Credit limit: \$ \_\_\_\_\_ How Long? \_\_\_\_\_ Payments current: Yes  No   
Other Active Credit Ref: \_\_\_\_\_ Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_  
Type of Account \_\_\_\_\_ Credit limit: \$ \_\_\_\_\_ How Long? \_\_\_\_\_ Payments current: Yes  No   
How much down payment money do you have to work with \$ \_\_\_\_\_.  
Sources of down payment? Personal Funds  Gift  Relatives  Loan  Other  \_\_\_\_\_

**OTHER CREDIT OBLIGATIONS: List all current financial obligations below:**

Pay to: \_\_\_\_\_ Total amount due: \$ \_\_\_\_\_ Monthly payment: \$ \_\_\_\_\_  
Pay to: \_\_\_\_\_ Total amount due: \$ \_\_\_\_\_ Monthly payment: \$ \_\_\_\_\_  
Pay to: \_\_\_\_\_ Total amount due: \$ \_\_\_\_\_ Monthly payment: \$ \_\_\_\_\_

**OTHER INFORMATION:**

Other persons, including children, who will live in the property:

Name \_\_\_\_\_ Name \_\_\_\_\_  
Name \_\_\_\_\_ Name \_\_\_\_\_

Pets: Name: \_\_\_\_\_ Type: \_\_\_\_\_ Weight: \_\_\_lbs. Name: \_\_\_\_\_ Type: \_\_\_\_\_ Weight: \_\_\_lbs.  
Neutered or declawed?: Yes  No  Shots current?: Yes  No  Neutered or declawed?: Yes  No  Shots current?: Yes  No

Motor Vehicles, including recreation vehicles, to be kept at the property: (Add page for additional vehicles)

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_ Plate# \_\_\_\_\_ State \_\_\_\_\_ Payment \$ \_\_\_\_\_  
Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_ Plate# \_\_\_\_\_ State \_\_\_\_\_ Payment \$ \_\_\_\_\_

Have you leased or maintained a single-family house before?

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Do you have: Vacuum cleaner  Lawnmower  Weedeater  Musical instruments  Does anyone smoke? Yes  No

To process, please include copies of the following documents. Final approval will not be granted until all documents are provided:

1. Copy of Driver's License or Picture Identification Card.
2. Copy of a recent Pay Stub, OR, if self-employed, copy of last year's return.
3. Copy of a Recent Credit Report with Credit Score. Report can be from one of three report agencies ( Experian , Equifax, or Transunion websites).

If you do not already have a report & score, we suggest the following process which will cost \$8. Go to [www.AnnualCreditReport.com](http://www.AnnualCreditReport.com), which will produce a free annual credit report from Experian (without score) which you can print. Then for a credit score, choose the menu option "Get a Credit Score", which will provide a one-page credit score report that you can print.

Provide application and documents to one of the following:

- Mail to: Richard Wofford; 5543 Edmondson Pike, #69; Nashville, TN 37211
- Deliver to: UPS Store #3012 located at Nipper's Corner (Old Hickory Blvd. and Edmondson Pike in Nashville) during store hours (8:30am to 7pm Mon-Sat and 9am-5pm Sun).
- Print an application from website ([www.MidTNHomeSolutions.com](http://www.MidTNHomeSolutions.com)). Then, print it, complete it, scan it, and email it to [Richard@MidTNHomeSolutions.com](mailto:Richard@MidTNHomeSolutions.com).

I acknowledge that I have read this application and have received a copy, if desired. I understand the application's meaning and agree to be bound by it. I declare that the application is complete, true and correct and give my permission to release the applicant's credit or personal information to management or their authorized agents for entering, continuing, or collecting for any agreement and/or credit extended. I further authorize management or their agents to verify the application information including obtaining criminal records, contacting creditors, present or former landlords, employers and personal references, whether listed or not, whether current or future.

If this application is approved, applicant agrees to lease this property. If applicant is accepted by Management and then decides for any reason not to move into the premises, then any monies paid shall be retained as liquidated damages since other prospective purchasers or tenants may have been declined and management must re-advertise the property and evaluate other applicants. Processing of application shall be as timely as possible and the results may be delivered via telephone, fax or mail. Once approved, applicant agrees to pay the balance of funds and complete the paperwork within 48 hours, otherwise management will assume that applicant has decided to forfeit payment made and will begin remarketing the property.

I agree to look solely to Richard Wofford, who as acting Manager of the property, principal in this transaction, and not an agent. He will assist all applicants without regard to race, color, creed, sex, religion, national origin, familial status, marital status, handicap, or ancestry. Applicant is to hold all other parties harmless should any conflict arise from the property either now or in the future. Applicants will not be accepted on "a first-come, first-served basis" but will be based upon screening of applicants' qualifications and Management's business needs. Tenants and Owners shall not be vicariously liable for Management's acts since no agency relationship exists. The Company's screening criteria, as set forth in Management's Office Policy Manual, is available for inspection by appointment.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date